



MOUNT ST. JOSEPH  
UNIVERSITY



## CLEP Exams, Summer 2023

### Step 1: Register and pay for the CLEP exam

- Register for individual CLEP exam(s) here: <https://clep.collegeboard.org/>
- CLEP exam registration costs \$93 (starting 7/1/2023, \$90 prior to 6/30/2023) plus proctoring fee
- When registering, indicate that your scores should be sent to Mount St. Joseph University
- The Mount accepts 32 CLEP tests in a variety of subjects for credit. Learn more here: <https://www.msj.edu/academics/academic-opportunities/prior-learning-assessment/college-level-examination-program1/index.html>

### Step 2: Schedule a time to take your exam

1. Remote Proctoring through CLEP (\$30)
  - a. Read all requirements here: <https://clep.collegeboard.org/about-remote-proctoring/clep-remote-proctoring-requirements>
  - b. Quiet, private rooms are available through the Mount's Learning Center; contact [learning.center@msj.edu](mailto:learning.center@msj.edu)
  - c. Limited laptop computers are available through the ISS Help Desk; contact them at [iss.helpdesk@msj.edu](mailto:iss.helpdesk@msj.edu) or 513-244-4357
2. In-Person Proctoring
  - a. Cincinnati State Community & Technical College (\$34)
    - i. Schedule online <https://www.cincinnati-state.edu/future-students/testing/>
    - ii. Address: 3520 Central Parkway, Cincinnati, Ohio 45223 (The Testing Center is located in room 176 Main Building)
    - iii. Contact [testingcenter@cincinnati-state.edu](mailto:testingcenter@cincinnati-state.edu)
  - b. Northern Kentucky University (\$35)
    - i. Schedule online <https://inside.nku.edu/testing/tests/CBE/CLEP.html>
    - ii. Address: 1 Nunn Drive, Highland Heights, KY 41099 (Testing Services is located in University Center 101)
    - iii. Contact [testing@nku.edu](mailto:testing@nku.edu)
  - c. University of Cincinnati (\$25)
    - i. Schedule online <https://www.uc.edu/campus-life/testing-services/test-registration.html>
    - ii. Address: 2815 Commons Way, Cincinnati, OH 45221 (Testing Services is located in 1000 French Hall West)
    - iii. Contact [testing@uc.edu](mailto:testing@uc.edu)

### Step 3: your scores will automatically be sent to the Mount!