

# Web Site Standards

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## **Public Web Site**

[www.msj.edu](http://www.msj.edu)

The College's public Web site represents the Mount to external audiences for recruitment, fund raising, special events, alumni activities, outreach programs, and awareness-building.

Changes to all top-level pages on the public Web site pages are to be coordinated through Marketing & Communications to maintain a consistent graphic and editorial image of the College. Departments that have page ownership may update their respective Web pages and are asked to follow the "Public Web Site Style Guide" located in the [Brand Standards](#).

Requests for new pages, changes or updates to Web pages on the Mount's public Web site should be submitted via the Web. Website Change Request form is located on [mymount.msj.edu](http://mymount.msj.edu), Administration Services, Design Office, form is on the right side of page. Questions should be directed to Trevor Griffith, Associate Director of Marketing & Communications at 513.244.4730.

## **myMount**

[mymount.msj.edu](http://mymount.msj.edu)

Requests for changes or updates to content in myMount should be sent to Carolyn Boland, Webmaster, at [carolyn\\_boland@mail.msj.edu](mailto:carolyn_boland@mail.msj.edu), (513) 244-4717.

## **Mount Athletics Website**

[www.msjsports.com](http://www.msjsports.com)

Requests for changes or updates to the Athletics Web site should be sent to Dane Neumeister, Sports Information Director, at [dane\\_neumeister@mail.msj.edu](mailto:dane_neumeister@mail.msj.edu), (513) 244-4927.

## **Online College Catalogs**

Requests for changes or updates to the College Catalogs should be coordinated through the Registrar's Office by contacting Irene Richardson, Assistant and Interim Registrar, at [irene\\_richardson@mail.msj.edu](mailto:irene_richardson@mail.msj.edu), (513) 244-4432.