



turnitin through Blackboard

The option to create a turnitin assignment through Blackboard is under the **Create Assessment** option within your course.

You will be asked to input an assignment title, point value, and to enter or select the *start date*, *due date*, and *post date*. Keep in mind that students are only able to submit their assignments once the start date and time has passed. The *post date* should always be set to one minute AFTER the due date.

You are given the opportunity to set additional parameters by clicking on the “+” sign next to **Optional Settings**. There you can enter special instructions, give permission for allowing late submissions; enter parameters for originality reports, including if, when, and how reports are generated, whether students can see originality reports, and search options; attach rubrics and set a grammar check with specific parameters selected; as well as to save the settings as the default for the course. (See below.)

The screenshot shows the 'New Assignment' form in Blackboard Learn. The form is titled 'New Assignment' and contains the following fields and options:

- Assignment title**: A text input field.
- Point value**: A text input field with the label 'Optional' below it.
- Enable grammar checking?**: A section with the text 'Open Optional Settings below and select "yes" for the "Enable e-rater@ grammar check" option.' and a link 'Learn more about e-rater@ grammar check'.
- Start date**: A date and time selector set to 17-Aug-2012 at 12:20 PM.
- Due date**: A date and time selector set to 24-Aug-2012 at 11:59 PM.
- Post date**: A date and time selector set to 25-Aug-2012 at 12:00 AM.
- Submit**: A blue button.
- Optional settings**: A button with a plus sign icon.
- Note**: A yellow box containing the text: 'NOTE: In Blackboard, the post date relates to the availability of GradeMark papers only and has no bearing on when grades are posted to the Blackboard Grade Center.'

To create a turnitin link within Blackboard, paste the following into the *Enter special instructions* box under *Optional settings*: “Click View/Complete to submit the **Assignment Title** for originality checking through turnitin.com.” Be sure to replace “**Assignment Title**” with the title of your assignment.

Enter special instructions

Allow submissions after the due date?

Yes

No

Originality Report

Generate Originality Reports for submissions?

Yes

No

Generate Originality Reports for student submissions

immediately (can overwrite reports until due date)

Exclude bibliographic materials from Similarity Index for all papers in this assignment?

Yes

No

Exclude quoted materials from Similarity Index for all papers in this assignment?

Yes

No

Exclude small matches?

Yes

No

Allow students to see Originality Reports?

Yes

No

Reveal grades to students only on post date?

Yes

No

Submit papers to:

standard paper repository

Search options:

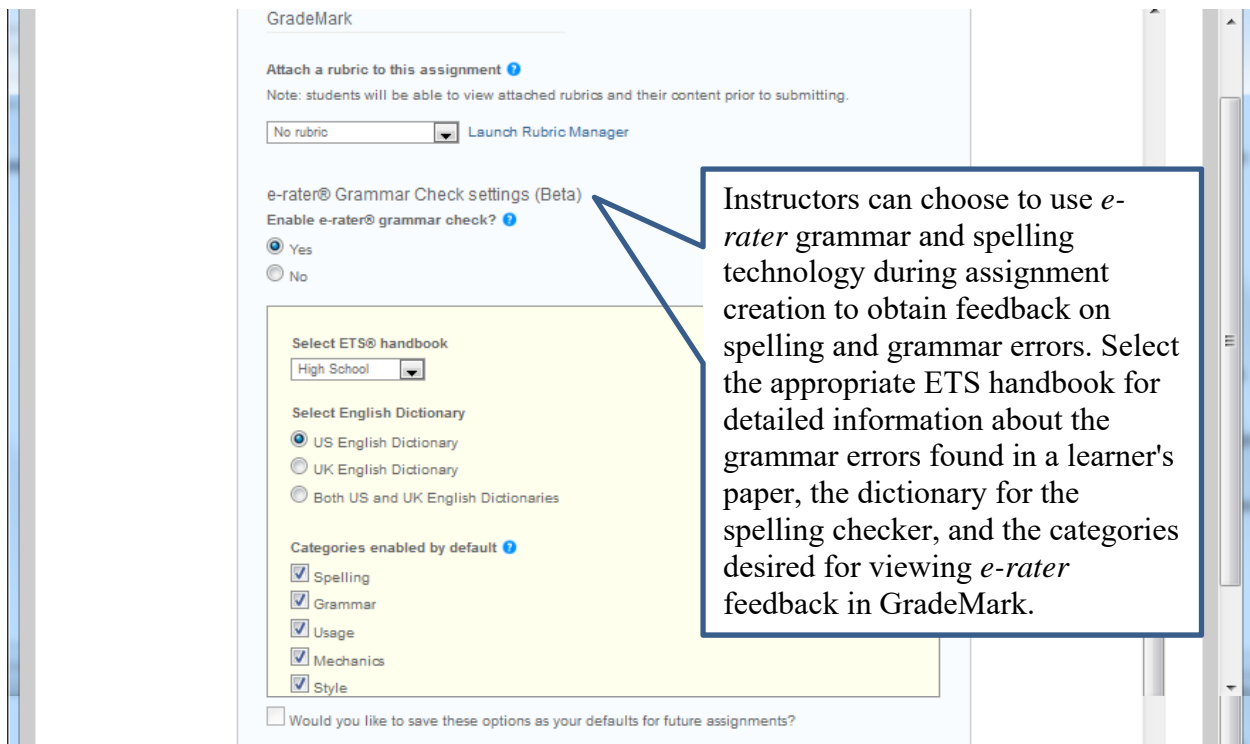
Student paper repository

Current and archived internet

Periodicals, journals, & publications

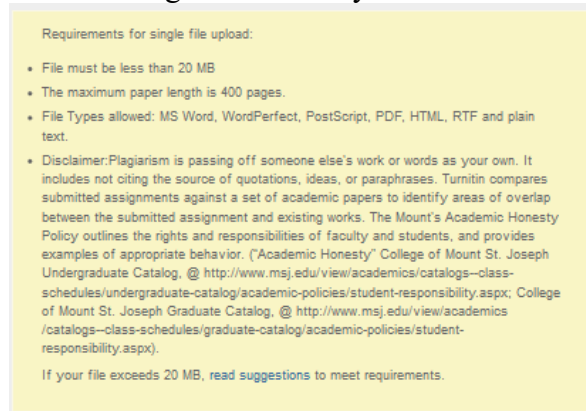
The similarity index reflects the percentage of matched words the system was able to find for the submission.

By excluding small matches instructors have greater control and the ability to focus on more problematic and suspect matches within the Originality Reports. Matches can be excluded by either word count or percentage.



Learners will then click on the **View/Complete** link in Blackboard to submit their assignment. (It is suggested that you create an Assignment Submission content area within your Blackboard course.)

The learner will enter their first and last name and a submission title. They will browse to attach the desired file to **Upload**. The learner will be given an opportunity to select a different file or affirm the file selected before selecting **Submit**. They also will see the information below.



Upon submission, the learner will receive a digital receipt with a unique submission number.

Instructors also have the capability of submitting learner assignments through turnitin both within and outside of Blackboard.

Assignments can be accessed through the **Grade Center** in the **Control Panel** or through the **Control Panel** under **Course Tools**. You will be able to view when the assignment was submitted, degree of originality from originality report, and GradeMark information, and you will be able to download the assignment. By clicking on the originality percentage or color indicator you will be taken to the full originality report housed on the turnitin Web site; you also will be able to access the GradeMark report (if selected).

As the instructor, you can remove a learner submission, by clearing the attempt, i.e. if a learner has submitted an incorrect file.



turnitin through turnitin.com

As an instructor with the Mount, you should have received an email from turnitin with your turnitin login information. If you have not, please go to <http://www.turnitin.com> and click on **SIGN IN**. Enter your login information with your temporary password. You will want to change your password to something you will remember.

By selecting a specific course within turnitin, you can review originality and GradeMark reports from the turnitin Web site, as well as review learner activity from the Dashboard. Through More Actions you can edit settings, submit papers, and delete assignments; you can access Assignments, including the ability to add assignments; a list of the learners enrolled in the course; a Grade Book; Libraries of Assignments, QuickMarks, Rubrics, and PeerMark Questions; Discussions; a Calendar; and Preferences for the course. It is suggested however, that you use the Grade Center and Discussion Board within Blackboard.