



MOUNT ST. JOSEPH
UNIVERSITY

SERVICE LEARNING, 1 CREDIT FALL SEMESTER, 2024

Instructor: Caroline Meyer

Phone: 513-244-4742

Office: Career & Experiential Education Center, Seton 122

E-mail: caroline.meyer@msj.edu

Office Hours: By appointment only through email

COURSE DESCRIPTION:

Service learning is an opportunity to engage in service to others while making academic connections to course material. This one credit hour course requires 30 hours of meaningful community service. Students will serve a community partner accomplishing projects relevant to the academic course to which the service learning credit is attached. Students will also be required to engage in different forms of reflection such as journaling and a group guided reflection. Students will develop a greater understanding of social problems, a sense of responsibility to our surrounding communities, and an increased awareness of their own faith and values.

REQUISITES:

Students must register the service learning credit attached to a course in which the credit is offered. Students may only register for one service credit in an approved course per semester. No more than three documented service learning credits may be accumulated during pursuit of a degree. The service learning credit cannot be added as a 12th credit hour to create full-time status.

REQUIRED TEXT:

N/A

LEARNING OUTCOMES:

Personal learning objectives:

- To demonstrate the value of service for personal development
- To demonstrate the value of service for spiritual growth
- To demonstrate the value of service for moral growth
- To work appropriately and effectively with people who are different than me
- To enhance leadership skills by serving in the community
- To enhance ability to communicate professionally

Social learning objectives:

- To challenge my personal biases, prejudices, and stereotypes about people who are not like yourself
- To demonstrate new civic knowledge, skills, and behaviors by serving in the community
- To develop a stronger sense of social responsibility to my community
- To demonstrate an enhanced commitment to service

TEACHING STRATEGIES:

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COURSE EXPECTATIONS:

Active participation in your service learning experience is expected. All assignments must be typed and submitted on or before the due date.

ACADEMIC HONESTY:

Academic dishonesty will not be tolerated. When completing assignments, be sure that you are citing sources, not copying them. Papers with information from the internet directly pasted onto a document will not be accepted. All information should be interpreted and referenced. If necessary, appropriate disciplinary actions will be taken. If you have any questions regarding The Academic Integrity Policy, please review information online using this link: <http://registrar.msj.edu/undergraduate-catalog/rights-policies/academic-policies/academic-honesty/> or refer to the Student Handbook.

STUDENT RESOURCE CENTER:

Any student who has difficulty affording groceries or accessing sufficient food to eat every day, and/or who lacks a safe and stable place to live, and believes this may affect their performance in the course, is urged to contact the MSJ Student Resource Center (CL12B, 513-244-4276, MSJStudentResourceCenter@msj.edu); they can connect you to resources for support.

SPECIAL ACCOMMODATIONS:

Mount St. Joseph University strives to cultivate an inclusive society of people with diverse abilities in all components of its campus environment. Should you encounter barriers accessing course work which interrupts your learning experience, contact the Student Accessibility Specialist, Alex Grant (phone: 513-244-4623, email: studentaccessibilityservices@msj.edu, Office: SET 155). The Student Accessibility Specialist will discuss the barriers you are experiencing, direct you to all relevant policies, and explain the eligibility process for establishing accommodations.

SEMESTER POLICIES:

Additional information regarding semester policies and drop dates for the current semester can be found at https://mymount.msj.edu/ICS/MSJAcademics/Catalogs.jnz?portlet=Semester_Policies

E-MAIL:

Students will be expected to read and respond to emails that are sent to their Mount email address.

REQUIRED

ASSIGNMENTS

ORIENTATION:

Students are required to attend an orientation. Orientations explain the service learning requirements and provide students an opportunity to brainstorm community partners and learning objectives.

SERVICE LEARNING CONFIRMATION

Confirm your service learning on Handshake at the beginning of the semester. This is to be done when you have identified a place you will be doing your service learning. The confirmation contains critical liability information that all students are asked to report.

To confirm your service learning experience, complete the following:

1. If you have not done so already, create a Handshake profile. Go to Handshake (<https://joinhandshake.com/>), and click on Sign Up. Use your MSJ email to create an account. Note: If this is your first-time using Handshake, you may have to confirm some information before you land on the homepage.
2. After logging in with your MSJ email, click on "Career Center" in the top right corner. This will bring you to MSJ's homepage. You will be presented with four options: Appointments, Resources, Experiences, and Surveys.
3. Click on the Experiences tab. (Even though it says "Track your internship or co-op experiences," this is also where you will track service learning as well.)
4. Click on the blue "Experience" button in the middle of the next page.
5. Under the Details section, select the experience type: Service Learning - Summer 2024. Under Term, select Summer 2024 (S424).
6. Add the employer's name. This will be the community partner you will be doing service with on your trip. All information with an asterisk next to it must be filled out.
7. Under the Job section, type volunteer under * Job.
8. Next, you will fill out your supervisor's name and contact information.
9. After filling out this information, you will scroll down and be prompted to finish your pre-assessment.

Scan here to be directed to Handshake



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DATE:

ASSIGNMENTS DUE:

9/21

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10/25

- Service learning journal modules 1-4 should be completed by this date on Blackboard.
- Check in with Caroline Meyer in the Career Center

12/8

- Service learning journal modules 5-7 should be completed by this date on Blackboard.
- Submit documents verifying meeting with professor in module 7
- Turn in Service Learning Hours Log via BlackBoard.
- Submit your service learning post-assessment on Handshake.

| Assignment | Points | Final Grade Determination | Grading Scale |
|---|--------|---|---|
| Orientation | 5 | Each assignment is given a percent value of the overall 100% of the grade. Total points: 100 | 90 - 100 = A 80 - 89 = B 70 - 79 = C 60 - 69 = D Below 60=F 59 Below = F |
| Register for experience on Handshake & Pre-assessment | 5 | | |
| Module 1-7 | 30 | | |
| Check in with Instructor | 5 | | |
| 30 hours of service | 50 | | |
| Guided reflection | 5 | | |
| Post-Assessment | 5 | | |