

## II. STUDENT LIFE

### CAMPUS POLICE

The Campus Police Department is located on the ground floor of the Seton Center. The Campus Police Department is committed to providing a safe and healthy environment in which the University Mission can be accomplished. All Campus Police Officers are certified by the State of Ohio to enforce all laws under the Ohio Revised Code (ORC). The officers patrol the campus 24 hours a day on foot and by vehicle.

Officer's duties include: campus security, emergency response, fire safety, enforcement of State of Ohio criminal and vehicle laws, printing University ID cards, scheduling University vehicles for use by University staff and students, safety escort services, vehicle assists, such as keys locked in the auto or jump-starting the vehicle and enforcing University parking restrictions. To contact the Campus Police Department:

- **Police Emergency:** *Campus Telephone* - Dial "0"
- *Cell Phone* – Dial (513) 244-4200 for direct access to Campus PD or dial "911" to contact Hamilton County Communications Center who will dispatch a Delhi Twp. Police Officer. Delhi Twp. Officers will notify MSJ officers.
- **Medical Emergency:** *Campus Telephone* Dial "9-911" to notify Delhi Twp. Fire Department from a campus telephone. Then dial "0" from a campus telephone or dial (513) 244-4200 from a cell phone to request assistance from Campus Police.
- **Non-Emergency:** *Campus Telephone* - Dial "0". Dial (513) 244-4200 from a cell phone to request assistance from Campus Police.

#### 1. CAMPUS ESCORT SERVICE

The escort service is designed to enhance your safety and peace of mind and to provide a greater sense of security for anyone who feels *unsafe* while walking alone on campus. The escort program is free of charge and available to all Mount St. Joseph University students, staff, and faculty. The escort service is available 24 hours a day. Dial "0" from a campus telephone or (513) 244-4200 from a cell phone or non-campus telephone to request an escort.

#### 2. UNIVERSITY VEHICLE USE POLICY

Mount St. Joseph University maintains a fleet of vehicles that may be used by University faculty, staff, and students for specific transportation needs of official University programs or sponsored events. In all cases, whether the program is academic, service, athletic, or recreational, all University policies will apply. For a detailed description of University Vehicle Use policy, contact Campus Police.

#### 3. PARKING AND VEHICLE REGULATIONS

Students, staff and faculty are required to register their vehicle with Campus Police if the vehicle will be parked on campus. Registration cards and the parking decals can be obtained from the Seton Center front desk or at the Campus Police office, 24 hours a day. Decals must be permanently affixed to the rear window of the vehicle. Motorcycles shall have the decal attached so it is plainly visible.

Parking and traffic regulations are enforced. Violations will result in enforcement action that can include a fine as penalty for the violation. The speed limit for motor vehicles on campus grounds is 10 MPH.

*Non-registered vehicles that are illegally parked on the University campus are subject to towing at the owner's expense.*

University officials, as directed by the Vice President of Compliance, Risk, and Legal Affairs/General Counsel or Designee, may search a vehicle on University property at any time for the purpose of ensuring

This information is part of Mount St. Joseph University's Student Handbook.

the health and safety of the campus, and/or when there is reasonable suspicion of any violation of local, state or federal law or University policy.

#### 4. STUDENT IDENTIFICATION CARD

The **ID Card** is the all-in-one card that makes being on campus safer and more convenient for all students. It includes the student's ID number, meal service plan, if applicable, and library account number. *Mount St. Joseph University students are required to carry the University Student Identification Card at all times while on campus. The Card is NOT transferable and may ONLY be used by the individual to which it is issued.* For additional safety, students may be asked to identify themselves, verify residency and provide proof of age at any time by University officials. Student ID's are issued by the Campus Police Department. Campus Police can issue ID's at any time. The first ID is issued free of charge. There is a \$15 replacement fee for lost cards.

#### 5. CAMPUS SECURITY AND FIRE SAFETY REPORT

The Campus Police Department publishes an annual *Campus Security and Fire Safety Report* that includes information regarding campus crime and fire statistics, campus policies and University disaster/emergency response plans. The full report can be accessed at <http://www.msj.edu/student-life/public-safety-campus-police/>.

#### 6. ARMED INTRUDER ON CAMPUS

Mount St. Joseph University utilizes the A.L.I.C.E. program when dealing with armed intruders on campus. The A.L.I.C.E. program was created to enhance the traditional lockdown or secure in place policies used in educational institutions. A.L.I.C.E. is designed to increase survivability during active shooter or armed intruder situations.

Because it may take several minutes for police to respond in an Active Shooter situation, it is important for students, faculty and staff to realize that they are the real first responders on scene. There are tactics that can be used to gain an advantage and survive. A.L.I.C.E. stands for Alert, Lockdown, Inform, Counter, and Evacuate. Since no two situations are exactly alike, there is no specific order to the components of the A.L.I.C.E. response plan. For more information visit the Campus Police web site at [www.msj.edu/student-life/public-safety-campus-police/](http://www.msj.edu/student-life/public-safety-campus-police/).