

III. STUDENT SUPPORT SERVICES

THE LEARNING CENTER

1. ACADEMIC SUPPORT

The Learning Center (TLC) works actively with students to support and improve their academic achievement. The Learning Center is located on the first floor of Seton Center (SET 156). Drop in tutoring schedules and athletic study table hours are posted on the TLC page in MyMount. TLC services include writing assistance, peer tutoring, individualized study strategies, and academic coaching. All TLC services are free to enrolled students.

Writing Support: Peer Writing Consultants provide individual consultation with students at any stage of the writing process. Students can share speeches, reports, stories and poems, papers, personal essays, or any other kind of text they might need to produce. Students should plan to be active participants in the writing process. The Learning Center is not an editing and proofreading service, but rather provides the guidance needed to become a more effective writer. Students can schedule an appointment at <https://msj.accudemia.net> or by emailing learning.center@msj.edu.

Peer Tutoring Program: The Learning Center offers drop-in hours for support in many introductory classes including math and science courses. Peer tutors are students who have already been successful in the course and we offer individual appointments in addition to group study sessions. The Peer tutoring schedule can be found in MyMount and appointments can be scheduled at <https://msj.accudemia.net>.

Appointment Policy: If you are unable to keep a scheduled appointment with a tutor or writing consultant, please cancel 24 hours in advance by contacting your tutor or emailing the Learning Center. Any client with two no-shows or appointments canceled without proper notice will need to meet with the Associate Director of the Learning Center before scheduling further sessions that semester.

To become a Peer Tutor, contact the Associate Director of the Learning Center at learning.center@msj.edu. Peer Tutors should have a minimum GPA of 3.5 in the subject and be recommended by a faculty member. Peer Tutors are compensated and training is provided. Peer tutoring is an excellent opportunity for students to gain work experience and to deepen their own understanding of course content.

Individualized Instruction and Coaching - Students can meet with the Associate Director of the Learning Center to discuss time management, test taking, effective study strategies, and other topics related to academic success. Email learning.center@msj.edu to set-up an appointment.

Academic Support for Students with Disabilities to learn more, please see *Support to Students with Disabilities, or go to* https://mymount.msj.edu/ICS/MSJAcademics/Learning_Center/Disability_Services.jnz