



How to create gradable forums for your class discussion?

1. In the Forum Settings select grade discussion forum and assign a point value.

Grade

No Grading in Forum
 Grade Discussion Forum: Points possible:
 Grade Threads

2. Click “Submit”
3. To grade the forum, click the  to right of the forum title.
4. Select “Grade” from the menu
5. A window appears with the quantity of posts each student made in that forum.

 **Grade Discussion Forum Users**

Grades entered or changed here are automatically entered or changed in the Grade Center. Points possible: 5 [More Help](#)

Email		Last Name	First Name	Username	Posts	Grade	
<input type="checkbox"/>	buchanan	karen	buchank	0	--	<input type="button" value="Grade"/>	
<input type="checkbox"/>	Buelterman	Chris	admin.chris	0	--	<input type="button" value="Grade"/>	
<input type="checkbox"/>	Grincewicz	Amy	grincewiczamy	0	--	<input type="button" value="Grade"/>	
<input type="checkbox"/>	Grincewicz	Amy	zzgrincewicz	2	--	<input type="button" value="Grade"/>	
<input type="checkbox"/>	hunter	kim	hunterk	0	--	<input type="button" value="Grade"/>	
<input type="checkbox"/>	Hunter	Kim	admin.kim	0	--	<input type="button" value="Grade"/>	
<input type="checkbox"/>	hunter	zz	zzhunterk	0	--	<input type="button" value="Grade"/>	

Email

6. Click “Grade” for the student’s postings that you want to grade. In this case I will click “Grade” for zzgrincewicz
7. A summary appears for zzgrincewicz postings