

Heating and Cooling

In order to conserve energy, windows must be kept closed at all times during the heating and cooling seasons. The Maintenance Department has been instructed to keep all windows closed. The heating system is designed to be self-correcting, so that a room that becomes too warm will be automatically adjusted. Opening windows will cause more heat to be delivered. If a room continues to be too warm or too cool, the Maintenance Department should be notified.