

Faculty Role in Governance

Updated January 2011, July 2014, July 2015, November 2020, September 2023

Faculty governance at Mount St. Joseph University is exercised through the Faculty Assembly, standing committees, institution-wide committees, and through faculty participation in the selection process for administrative officers.

Faculty Assembly

The Faculty Assembly is a body composed of all full-time and *pro-rata* teaching faculty, school deans, chairs of academic departments, library faculty, Provost and the President. The Faculty Assembly reports to the Provost. The responsibilities of the Faculty Assembly are:

- to hold exclusive authority to elect its representatives to the Executive Committee of the Faculty Assembly (**ECFA**), the Committee on Promotion & Tenure (**P&T**), the Pre-Tenure Committee, the Committee for Mediation and Resolution of Disputes, the Athletics Committee, and designated committees of the Board of Trustees; to hold exclusive authority to elect chairpersons of Promotion and Tenure Committee, Pre-Tenure Committee, the Committee on Faculty Development and the Committee on Academic Assessment; and to elect co-chairpersons of the Graduate Council and the Committee on Curriculum and Educational Policies
- to provide faculty a distinct voice in the academic governance of Mount St. Joseph University and to serve as a forum for input and discussion of important issues in academic areas and areas of faculty concern
- to make primary recommendations on academic policies and programs and on decisions impacting academics
- to consider issues and make advisory recommendations affecting faculty and their welfare
- to receive reports and recommendations from, and to provide input to, the standing committees of the Faculty Assembly, task forces and *ad hoc* committees impacting academics or faculty, and to make decisions when appropriate
- to assist in enhancing the intellectual climate on campus
- to propose agenda items to the University Forum.

Meetings of the Faculty Assembly

The Faculty Assembly shall meet monthly and shall be chaired by the chairperson of the ECFA, or the vice-chairperson when the chairperson is absent, or by the 2nd vice chair if both the chair and vice-chair are absent. Should an additional meeting or meetings be necessary these can be called by the Chairperson of ECFA in consultation with all ECFA members, or by the Provost, at a time convenient to the assembly members.

The agenda for Faculty Assembly meetings, based on the Faculty Assembly's responsibilities, will be developed and determined by ECFA with input from members of Faculty Assembly and the Provost. Presidential items shall be on the agenda of meetings as requested.

The chairperson of ECFA reserves the right to request the Provost and/or President to step out of faculty assembly meetings for voting or confidential discussions.

Items calling for a recommendation or a decision will be determined by consensus, or if consensus is not possible, by a simple majority vote of the members present.

Faculty Committees Reporting to the Executive Committee of Faculty Assembly are:

- Executive Committee of the Faculty Assembly (**ECFA**)
- Committee on Curriculum and Educational Policies (**CCEP**)
- Committee on Academic Program Review
- Committee on Academic Assessment
- Committee on Faculty Development
- Graduate Council