



## Dates to Know Second Semester (S2 19) 2018-2019

Summer Registration (S4 19) opens Feb. 11, 2019 for Honors Program/Doct/Grad/Sr/Jrs  
Summer Registration (S4 19) opens Feb. 13, 2019 for Sophomores/Freshmen  
Opens Feb. 15, 2019 for New Students. Registration opens at 8:30 a.m. each day.

MOUNT ST. JOSEPH  
UNIVERSITY

### Classes Begin:

- Standard day and evening, Plan A1, C1, and Plan OL – **January 14, 2019**
- Plan A2 – January 22
- Plan C2 – March 9
- Plan ON – March 18
- Registration (drop/adds) must be done in the Conlan Center starting – January 19

### Drop Dates (also see Tuition Reduction Schedule)

**Drop/withdrawal dates for standard classes are listed below. A student may contact the Registrar's Office at 244-4297 for specific drop/withdrawal dates of an accelerated class.**

#### Standard day and evening classes

- Last day to drop without record for Standard – February 15
- Grade of "W" assigned for Standard – February 16 – March 29
- No drops accepted for Standard – March 30

#### First/Second Semesters and All Summer Sessions

- Weeks 1 – 5                      No record of dropped class
- Weeks 6 – 10                    Grade of "W" for dropped class
- Weeks 11+                        No drops accepted

#### Four Week Classes

- Week 1 meeting day              No record of dropped class if dropped before the meeting day of 1<sup>st</sup> week  
(*"W" grade begins the meeting day in week 1*)
- Weeks 2-3 meeting day            Grade of "W" for dropped class  
(*Grade of "W" ends the meeting day of 3<sup>rd</sup> week*)
- Week 4                                No drops accepted the day after the 3<sup>rd</sup> week meeting day

#### Five Week Classes

- Weeks 1-2 meeting day            No record of dropped class if dropped before the meeting day of 2<sup>nd</sup> week  
(*"W" grade begins the meeting day in week 2*)
- Weeks 3-4 meeting day            Grade of "W" for dropped class  
(*Grade of "W" ends the meeting day of 4<sup>th</sup> week*)
- Week 5                                No drops accepted the day after the 4<sup>th</sup> week meeting day

#### Six Week Classes

- Weeks 1-2 meeting day            No record of dropped class if dropped before the meeting day of 2<sup>nd</sup> week  
(*"W" grade begins the meeting day in week 2*)

Weeks 3-4 meeting day	Grade of “W” for dropped class <i>(Grade of “W” ends the meeting day of 4<sup>th</sup> week)</i>
Weeks 5-6	No drops accepted the day after the 4 <sup>th</sup> week meeting day

**Seven Week Classes**

Weeks 1-3 meeting day	No record of dropped class if dropped before the meeting day of 3 <sup>rd</sup> week <i>(“W” grade begins the meeting day in week 3)</i>
Weeks 4-5 meeting day	Grade of “W” for dropped class <i>(Grade of “W” ends the meeting day of 5<sup>th</sup> week)</i>
Weeks 6-7	No drops accepted the day after the 5 <sup>th</sup> week meeting day

**Eight Week Classes**

Weeks 1-3 meeting day	No record of dropped class if dropped before the meeting day of 3 <sup>rd</sup> week <i>(“W” grade begins the meeting day in week 3)</i>
Weeks 4-6 meeting day	Grade of “W” for dropped class <i>(Grade of “W” ends the meeting day of 6<sup>th</sup> week)</i>
Weeks 7-8	No drops accepted the day after the 6 <sup>th</sup> week meeting day

**Ten Week Classes**

Weeks 1-3 meeting day	No record of dropped class if dropped before the meeting day of 3 <sup>rd</sup> week <i>(“W” grade begins the meeting day in week 3)</i>
Weeks 4-6 meeting day	Grade of “W” for dropped class <i>(Grade of “W” ends the meeting day of 6<sup>th</sup> week)</i>
Weeks 7-10	No drops accepted the day after the 6 <sup>th</sup> week meeting day

**Progress Reports and Mid-Term Grades:**

- Mid Term Grades for Plan C1 and L7: February 11 – February 17
- Mid Term Grades for Plan OL: February 11 – February 17
- Mid Term Grades for Plans A1, A2, std. day and evening classes: March 11 – March 22 (spring break included)
- Mid Term Grades for Plan C2, 7L, and ON: April 15 – April 23 (includes Easter)

**Grades Due**

- Plan C1 and OL by 5:00 p.m. – March 19 (extra time due to Spring Break)
- Standard day and evening, Plans A1, A2, C2, and OL by noon – May 14

**Graduation Applications**

- For December 2019 – due April 15 to the Registrar’s Office

**Incomplete Grades:**

- “I” grades from S119 change to “F” – May 9

**Registration (Advising for S1 20 begins March 18):**

- Honors Program Students from 9:00 a.m. to 4:00 p.m. – April 1
- Opens for Seniors/Graduate/Doctorate at 6:00 a.m. – April 2
- Opens for Juniors at 6:00 a.m. – April 4
- Opens for Sophomores at 6:00 a.m. and 6:30 a.m. – April 9
- Opens for Freshmen at 6:00 a.m. and 6:30 a.m. – April 11
- Opens for New Students at 8:30 a.m. – April 12
- Priority Registration for incoming students – April 27 and May 18

**Tuition Reduction Schedule** (reducing the number of credit hours may also reduce financial aid)

**Day/Evening Classes**

- Drops no later than January 13            100% credit
- Drops from    Jan. 14 – Jan. 27            75% credit
- Drops from    Jan. 28 – Feb. 10            50% credit
- Drops after    February 10                            0% credit

**Alternative Evening/Saturday (5-6 meetings)**

- Drops before first meeting            100% credit
- Drops before 2<sup>nd</sup> meeting            75% credit
- Drops before 3<sup>rd</sup> meeting            50% credit
- Drops on or after 3 meetings            0% credit

**Alternative Evening/Saturday (7-8 meetings)**

- Drops before first meeting            100% credit
- Drops before 2<sup>nd</sup> meeting            75% credit
- Drops before 4<sup>th</sup> meeting            50% credit
- Drops on or after 4<sup>th</sup> meeting            0% credit

**S219 Online course dates:**

PLAN OL (8 week)    Jan. 14 – March 8  
 Section L7 (7 week)    Jan. 14 – March 1

PLAN ON (8 week)    March 18 – May 10  
 Section 7L (7 week)    March 18 – May 3

\*See Second Semester 2019 Policies and Procedures and/or the UG 18-19 catalog for complete information.