

Consulting

The University believes that its administrative officers, administrative and professional staff should have an opportunity for professional enrichment through consulting opportunities. Salaried staff members with full-time appointments with the University shall be allowed to have up to five days per calendar year for such activity. The activity, however, should be related to one's professional area of expertise. Such consulting leave must be approved by the Administrative Officer, or by the President in the case of an Administrative Officer, in advance. Staff must schedule this at times when it will not interfere with assigned University duties.

Should an extraordinary opportunity present itself, further days may be allowed by the President if that opportunity will directly benefit the University. Such requests must be made in advance in writing and approved in writing by the President.